



# SPANDANA FOUNDATION

We can make a difference

|| Pratibha || Vidyalaya || Aashraya || Cheyutha ||

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**Ref: Spandana/2009-10/01**

**Date: June 10, 2009**

**The Head Master/Head Mistress,**

Respected Sir/Madam,

Warm Greetings!

As you may be aware, Spandana is a non-profit charitable foundation actively working to help poor students to achieve greater success in their life. We take this opportunity to sincerely thank you for your unflinching support for Spandana's Pratibha project and wanted to let you know that we are interested to execute Pratibha Project for the academic year 2009-'10 in your school. Pratibha project's primary objective is to help and facilitate the development of talented poor students.

Pratibha project execution document is enclosed along with this letter for your perusal. You will appreciate that we are keen to make this project as on-going support to meritorious but poor students. We have developed continuous feedback cycle to evaluate selected students performance over a period of time. Our coordinators will be regularly interacting with you and students in particular to identify improvement opportunities and hurdles that need to be immediately addressed. We would like to utilize the collected feedback to fine tune Pratibha project and make it more effective in the future. Your support in the entire process is extremely critical and is considered to be the key for shaping up students career. With the generous support of people like you, we will be able to help many of these poor students not only to excel in studies, but to work towards their brighter future.

What Next?

1. Deserved candidates needs to be identified from your school as mentioned in the execution document.
2. Spandana coordinators will distribute all items mentioned in the execution document for each student identified.
3. Spandana coordinators will be meeting you regularly to collect feedback.

Your support to help this project succeed goes a long way in developing and shaping poor students' successful career. We are confident to make a positive difference in the quality of these selected students lives.

We would like to take this opportunity to bring to your perusal that Spandana have helped lot of meritorious but poor students, supported for expensive surgeries for people with poor economic background. The trust had developed action plans to adopt government schools (**Vidyalaya**), adopt poor students(**Pratibha**), help the homeless(**Aashraya**) and support poor people financially for health care(**Cheyutha**), thereby **making a difference** in others lives. Spandana has made significant impact in these areas for the past three years.

Thank you again, and we look forward to your continued support.

**Yours truly,  
Spandana Foundation.**