

## Checklist for Requesting a DD to beneficiary at India

**Savings Account Number \*** : \_\_\_\_\_

**Amount of Demand Draft \*** : \_\_\_\_\_

**Demand Draft payable at \*** : \_\_\_\_\_

**Beneficiary Name \*** : \_\_\_\_\_

**Beneficiary Account Number** : \_\_\_\_\_

**Beneficiary Bank Receivers Name \*** : \_\_\_\_\_  
(In case DD is to be sent to any other person/entity than Beneficiary)

**Address to which DD is to be sent \*** : \_\_\_\_\_

**Address Line 2** : \_\_\_\_\_

**City and State \*** : \_\_\_\_\_  
(Example: Anantapur- Andhra Pradesh)

**Pin Code \*** : \_\_\_\_\_

**Receivers Phone No \*** : \_\_\_\_\_

**DD to be sent by \* (Courier/Reg. Post):** \_\_\_\_\_

**Message for Receiver** : \_\_\_\_\_

\_\_\_\_\_

**E-mail ID \*\*** : \_\_\_\_\_

### Note:

1. If you have selected the DD to be sent by courier and if the Bank has a tie-Up with a courier for delivery at the selected Beneficiary location, the Beneficiary will receive the DD within 3 working days.
2. If you have selected the DD to be sent by Registered Post, the Beneficiary will receive the DD within 10 working days.
3. **DD Issuance Charges**
  - Drawn on ICICI Bank branches : INR 2/- per INR 1,000/- or part thereof, subject to minimum of INR 50/-.
  - Drawn on Correspondent Bank branches: INR 2.50/- per INR 1000/- or part thereof subject to minimum of INR 50/-.
4. ICICI Bank reserves the right to use registered post where courier is not available.
5. If you have provided your e-mail ID, we will inform you about the closure of your request by e-mail. Providing the e-mail ID here will not result in an update of your e-mail ID as recorded with us.
6. ICICI Bank does not take any responsibility, and will also not be liable, for your claims if the details provided by you are incorrect/incomplete.